



Role: Operations/Logistics Associate

Time Dedication: Full-time

Location: Bothell, WA

Start Date: As soon as possible

Strive Tech makes smart clothing that records muscle, heart and motion data from athletes, soldiers, industrial workers, and patients. This information is used to develop training programs for each individual while also helping to prevent and recover from injury. Current users/customers include NCAA (football, basketball), NBA, NFL, US Military, and Physical Therapy clinics.

Strive Tech is looking for an operations/logistics associate to help support our growing business.

Responsibilities and Duties:

- Assist in vendor management and supply chain operations
- Coordinate and receive incoming shipments from suppliers and clients
- Maintain inventory tracking system
- Tracking inventory levels of critical components to ensure adequate stock
- Coordinate reordering of components
- Coordinate and schedule production and manufacturing with vendors and internal departments
- Customer and vendor fulfillment
- Engage in and ensure proper manufacturing processes
- Perform quality assurance
- Other tasks as assigned

Requirements:

- Minimal to no experience necessary
- Proficient with corporate productivity and web presentation tools
- Ability to multi-task, prioritize, and manage time effectively
- BA/BS degree or currently enrolled in program

Please send your cover letter/resume to info@wearstrive.com